



BOGNOR REGIS TONE ZONE RUNNERS
CLUB COMMITTEE MEETING MINUTES

Venue: ALC Training Room

Wednesday 7th September 2022 at 6:30pm

Initials	Name	Attended	Initials	Name	Attended
NB	Nick Baglee	N	JP	Jack Penfold	Y
CB	Claire Baker	Y	PR	Peter Ramsdale	Y
IB	Ian Bayley	Y	CS	Carolyn Stapely	Y
CG	Chris Gallagher	Y	NS	Natalie Strudwick	Y
KH	Keith Hardwell	Y	NAS	Neil Strudwick	Y
PL	Peter Lee	N			
GP	Glenn Penfold	Y			

Minutes

- 1. Apologies post meeting PL & NB.**
- 2. Minutes from previous meeting.**
 - No outstanding actions.
- 3. H&S/Welfare CB.**
 - Ben Leney has completed his welfare training. **Actions none.**
 - CB advised old pictures of members on the BRTZR website NAS to update PL. **Actions PL/NAS complete.**
 - All asked can the links to Coaches and Committee be put directly on the header on BRTZR website. NAS noted in answer to member questions. NAS to help members has pinned links on Club FB page to key areas on the BRTZR website. NAS to discuss with PL. **Actions PL/NAS complete.**
 - NS noted 2 fallers that may not have been recorded. CB to put note up on coaches FB group to remind coaches to report. **Actions CB complete.**
- 4. Bognor 10k update PR.**
 - Contract still to be signed, needs to be completed quickly. PR to set up meeting before 16th September 2022 to resolve. To included CS. **Actions PR.**



- PR to discuss with Rotary outstanding payment circa £3.5k to BRTZR from 2022 race. Also need agreement for 2023 race. **Actions PR.**
- Will not be utilising V2 radio for the event. **Actions none.**
- Fees set for 2023 race, £20 to Jan 2023, then increase to £22 affiliated and £24 non-affiliated - fees remain very low and could be increased to help funding for charities but is PR's call and understand thoughts behind this. **Actions to be noted.**
- Race should not go live until contract signed. **Actions PR/CS.**
- Race date moved from 21st May 2023 to 14th May 2023 at the request of Arun Council for Distinguished Gentleman's Ride with no countenance to the important charity race for Bognor. **Actions none.**
- Full 10k committee in place, all noted this is very positive news. **Actions none.**

5. NAS items.

- NAS discussed the need for a charity post to be formed for the committee. The role would be a good link to the 10k and Rotary as a point of contact. All agreed that is a good idea. NAS will circulate a suggested role specification for the committee to agree. Once approved then post up seeking members who may be interested in undertaking this role. **Actions NAS.**
- NAS noted that though all volunteers and busy it is important that members are wanting to undertake their role. There are certain committee roles that have England Athletics requirement to be performed. NAS will go through the EA website and download all relevant roles listed so we can make sure we understand their expectations and our legal duties. **Actions NAS.**
- Social events review not covered as NB not present, CS to discuss with NB. **Actions CS.**

6. KH items.

- Noted one coach is completing training. **Actions none.**
- 15 coaches in place, 14 active good coverage. **Actions none.**
- KH read out note given to coaches if they were going to be at club all except 1 coach replied. **Actions none.**
- London Marathon Place. Suggestion and committee agreed to keep the rules and regulations as they are. When known CG will advise if a place will be available. **Actions CG.**
- Discussion around second claim club members. Agreed KH would put a note together and circulate to committee members to review. Can vote on at next committee meeting. **Actions KH circulated.**

7. GP items.

- 2023 BRTZR fees for committee, coaches and BRTZR members on Bognor 10k committee. Agreed all should just pay UKA affiliation fee due to work they put in for the club. Will also include deputy Welfare Officer. **Actions none.**



- GP has set up separate account to hold the funds from Bognor Regis 10k. This will help when drawing funds down in future i.e., for charity donations running BRTZR etc. **Actions none.**

8. AOB.

- CB advised a previous lapsed member has started joining at start of club and running. If seen at club again CB/KH to reinforce that need to be a member to run with us. If ignores CG advised could notify the police. **Actions none.**
- CG noted that sometimes the committee messenger group is difficult to follow and that for more detailed items there is a BRTZR FB committee page that should be used. **Actions all.**
- NS noted there will be a kit evening on 13th September 2022 18:00hrs at ALC with selection of kit and can now take card payments. Will pin update to BRTZR FB page. **Actions NS.**
- JP asked if he could undertake Coach in Running Fitness (CRF) at cost £20 all agreed yes. **Actions none.**

Next meeting to be held at ALC (Training Room) *Wednesday 2nd November 2022*

Training room booked for 6:30pm dates below.

4th January 2023

NAS will book the room for 2023 meetings.

1st March 2023

3rd May 2023

5th July 2023

6th September 2023

1st November 2023

3rd January 2024