



**BOGNOR REGIS TONE ZONE RUNNERS**  
**CLUB COMMITTEE MEETING MINUTES**

**Venue: ALC Training Room**

**Wednesday 2<sup>nd</sup> March 2022 at 6:30pm**

Initials	Name	Attended	Initials	Name	Attended
NB	Nick Baglee	Y	JP	Jack Penfold	N
CB	Claire Baker	Y	CS	Carolyn Stapely	Y
IB	Ian Bayley	Y	DSG	Duncan Stephenson-Gill	Y
CG	Chris Gallagher	N	NS	Natalie Strudwick	Y
KH	Keith Hardwell	N	NAS	Neil Strudwick	Y
PL	Peter Lee	Y			
GP	Glenn Penfold	Y			

Minutes

1. Apologies see table above.
2. Minutes from previous meeting.
  - Mike Young Bench, KH has looked at various options, though most appear to be wooden. Option is to put plaque on existing bench. Update *Keith/has had plate made up will fix to the bench in next few weeks should be complete prior to next committee meeting. Actions KH.*
  - GP advised point 5 committee & coach fees should be £17 not £16 in emails, post meeting not GP advises will keep at £16 for 22/23. **Actions none.**
3. Bognor 10k.
  - DSG provided update. Run company not being clear if will provide sponsorship. Medical, catering, traffic orders in place. 55 marshals in place to date. 10k meeting scheduled to review progress. DSG to keep committee updated on progress. **Actions DSG.**
  - GP advised that BRTZR agreed to run the 10k over 3 races/years, needs to be a discussion at future meetings if we want to continue running or ask a running events business to run on our behalf. Discussion at next committee meeting. **Actions All.**



4. Club affiliation renewal/standard documents. Renewal updates/progress. NS updated on CG behalf.
  - Renewal's update. Progressing smoothly, weekly emails sent, members removed once paid, 105 members renewed 48%, 119 members outstanding 52%. 6 members advised not renewing. **Actions none.**
  - Renewal affiliation EA. H&S Policy CG has circulated, needs to be completed and signed off by CS/BRTZR Chair, need to upload to EA as part of affiliation. To be added to club rules. Debate about if applies, post meeting note it does, so needs to be completed. **Actions CS/CG.**
  - Inclusion policy. Has been circulated, committee in agreement, PL to add to club rules CG will upload to review club EA affiliation. **Actions PL/CG.**
  - Type of club agreed is an unincorporated club. PL to insert in club rules, CG needs to confirm completed when renewing EA affiliation. **Actions PL/CG.**
  
5. H&S issue flyover adjacent to old Prince of Wales Public House.
  - NAS outlined serious H&S concerns using the flyover as a speed session, due to uneven pavement, overgrown hedging, other club coached groups running two abreast causing runners to go into the road. At some point a member will have serious accident. CB/GP to raise with KH at coaches meeting with view to stop using for speed session. Suggestion club could fund small LED lamps to light the bypass flyover. **Actions GP/CB.**
  
6. New coaches to replace Amanda/Alison. Presentation night, voting and new shield. CS updated on behalf KH.
  - Need more coaches in the 11-13min/mile pace range. A name was suggested but thoughts should advertise on BRTZR FB page and member's email saying is a commitment, but we will fund the training. All agreed is needed GP/CB to raise at coaches meeting once set up by KH. **Actions GP/CB/KH.**
  - Presentation night voting process IB to champion using the previous system with IB/KH/CG/CS on the panel. Members voting via survey monkey. **Actions IB.**
  - New shield required, all agreed should keep as the Roy Webb award. Have as new trophy each year that members get to keep. **Actions KH.**
  
7. Use of excess club funds.
  - Discussed with committee and provided suggestions:
    - Hire proper running track for number of sessions through the summer. **Actions GP.**
    - Free Ice cream after some of the summer off roads. **Actions KH.**
    - Free burgers club BBQ. **Actions IB.**
    - Coach's courses. **Actions KH.**
    - Portable LED lamps that could be utilised for the flyover speed session on new road in winter. **Actions GP/CB.**



**8. Social Events AGM & Awards.**

- AGM 8<sup>th</sup> April 2022 NB to promote race night at Waverley (**POST MEETING NOTE discussions on going**) NB to investigate provider for the race night and venue. **Actions NB.**
- AGM, CS/NS to look at the agenda, update from last AGM. **Actions CS/NS.**
- Awards night 27<sup>th</sup> May 2022, location TBA (**POST MEETING NOTE discussions ongoing NS/NAS think we agreed last meeting buffet will be provided**) NB to confirm location/proposals. **Actions NB.**
- Christmas party 9<sup>th</sup> December 2022 NB looking at venue's, food will not be provided. **Actions NB.**

**9. New training shirts.**

- NS reminded members re email with pictures of colours available in all colours accept BRTZR blue. Logo colour changed with some colour combinations. £9.99 each, NS/PL to roll out to members and PL to update website. **Actions NS/PL.**

**10. Welfare.**

- ICE bands CB to investigate practicality of providing. **Actions CB.**
- CB asked about subsidised membership for members suffering financial hardship, point discussed though people understood difficulties it was felt would be difficult to administer/draw the line. **Actions none.**

**11. AOB.**

- PL investigating alternative free email addresses as committee agree cannot justify paying to stay with Google. **Actions PL.**
- CG confirmed will provide new member updates fortnightly. **Actions CG.**
- Club notice board. NAS to ask if can be relocated to training room area, CB to update the notice board. **Actions NAS/CB.**
- IB suggested we all provide update our roles on the FB page. **Actions All.**

**Next meeting to be held at ALC (Training Room) Wednesday 4<sup>th</sup> May 2022.**

**Training room booked for 6:30pm dates below.**

**6<sup>th</sup> July 2022**

**7<sup>th</sup> September 2022**

**2<sup>nd</sup> November 2022**

**4<sup>th</sup> January 2023**