

Policy statement

Part 1: Statement of intent

This is the health and safety policy statement of:

Bognor Regis Tone Zone Runners

Our health and safety policy is to:

Prevent accidents and avoid ill health.

Manage health and safety risks within all club activities.

Provide clear instructions and information, and adequate training, to ensure volunteers are competent to do their role.

Provide personal protective equipment as required.

Consult with all our club members on matters affecting their health and safety.

Provide and maintain safe equipment if required.

Maintain safe and healthy club activity conditions.

Implement first aid procedures as required.

Review and revise this policy regularly.

Signed:



Date:

05.07.23

Print name:

Keith Hardwell

Review date:

05.07.24

Part 2: Responsibilities for health and safety

Overall and final responsibility for health and safety:

Club Chair

Day-to-day responsibility for ensuring this policy is put into practice:

Club Secretary

To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Club Chair and Club Secretary – safety, risk assessments, consulting with club members, accidents and first aid.

Club Secretary – monitoring accident situations.

Head Coach – maintaining equipment, information, instruction and supervision, training.

All club members should:

- Co-operate with coaches and committee members on health and safety matters.
- Take reasonable care of their own health and safety; and
- Report all health and safety concerns to an appropriate person (as detailed above).

Part 3: Arrangements for health and safety

Risk assessment:

We will complete relevant risk assessments as required and take relevant action.

We will review risk assessments when club activities or conditions change.

Training:

We will provide adequate training for coaches to carry out their roles.

Consultation:

We will consult with all club members routinely on health and safety matters as they arise and on an annual basis.