



## BOGNOR REGIS TONE ZONE RUNNERS

### CLUB COMMITTEE MEETING MINUTES

Venue: ALC

Wednesday 1<sup>st</sup> September 2021 at 6:30pm

Initials	Name	Attended	Initials	Name	Attended
NB	Nick Baglee	Y	JP	Jack Penfold	Y
CB	Claire Baker	Y	CS	Carolyn Stapely	Y
IB	Ian Bayley	Y	DSG	Duncan Stephenson-Gill	Y
CG	Chris Gallagher	A	NS	Natalie Strudwick	Y
KH	Keith Hardwell	Y	NAS	Neil Strudwick	Y
PL	Peter Lee	Y			
GP	Glenn Penfold	Y			

### Minutes

1. Apologies see table above.
2. Minutes from previous meeting.
  - Strava account JP in discussion with Stuart Thomson to provide “token” that JP can take to Strava to get the TZ account moved to him. Failing this JP to set up new club Strava account. *Update JP to resolve 7<sup>th</sup> Sept with Stuart Thompson via his Strava access. Actions: JP*
  - Mike Young Bench, KH has looked at various options, though most appear to be wooden. Is an option to put plaque on existing bench. *Update NAS agreed with Matt at ALC that we can install plaque on bench outside the training room in the same style as existing. NAS to ask if Arun want to provide and TZ pay or we provide and install. Actions: NAS*
  - New kit items rucksack and training tee-shirts. *Update NS to take pictures and ask PL to put onto website/Facebook before next meeting. Actions: NS*
  - Presentation night. *Good feedback though concerns buffet was not great quality, or the quality expected. NB to look at what is intended for Christmas event buffet and make sure Seasons provide good quality. Actions: NB*
  - No other outstanding actions.



3. Personal details update review and new member electronic application update.
  - NAS ran through updates on CG's behalf. **Personal details** some were out of date by 10 years, very good member response rate after Facebook follow up 89% response. Thanks to PL for putting good form together, good format easy to use. **Electronic Application Process.** PL and CG put a new application process together over the last 2 months. New format used since return to club and new members have used when joining the club. Has worked very well and is important to direct any new enquiries to the join section on the club website and follow instructions. CG will look at a new process for January membership intake. PL has been a great help in setting up. **Actions: KH advised doesn't know who all new members are. CG to circulate a list of new members to date to committee and then weekly or as numbers join their names.**
  
4. Level 2 coaching & general coaching.
  - KH Advised **Level 2 coaching** doesn't exist anymore, to achieve KH level now need to complete modules. CS/IB raised concern that if anything were to happen to KH "under the bus scenario" could the club continue to function. KH advised yes it could as even if not at the club the other coaches work under his certification. Also, in the event KH left or any other scenario, BRTZR could obtain coverage from another suitably qualified coach. Will look at understudy in future. Currently cannot book courses, circa £280. **General coaching** round table discussion felt currently enough coaches though will review leading up to new members intake January 2022. Currently cannot book courses.
  - **Actions: KH/committee to keep under review at committee meetings requirements for more coaches and in the future (1 year) look at understudy to KH.**
  
5. New Request for BRTZR to consider Junior section.
  - NS advised email and request received from Bob Bonner [office@fit-education.com](mailto:office@fit-education.com) about BRTZR setting up a junior section. This has been considered in the past, points made the club has no track facilities and is a running not athletics club. Our runs are in public areas and would require club members to volunteer to run. Would likely need to be earlier than the main club. All coaches would need to be CRB approved. The whole club is made up of volunteers. It is felt that running through from athletics at schools' juniors would filter into either Chichester or Worthing Athletics clubs that are properly set up with junior sections and coaching staff. **Actions: NAS to contact Bob Bonner and advise.**
  
6. Website domain names.
  - PL ran through domain names that Dave McManus is paying for, they are shorter versions of the existing domains and were being held in the event that the club would want to utilise in the future. Do we want to retain these shorter BRTZR



domains? PL explained the rationale that we are unlikely to want to retain and committee agreed. It was also noted that Dave McManus has kindly continued to pay for our web hosting with WIX and Dropbox. PL offered to take on these payments and will review with GP on best way to cover costs.

PL also talked about potential to change to an ecommerce enabled website (ie able to take payments) though again felt with recent changes implemented is not warranted at this time. **Actions: PL to advise Dave McManus we no longer wish to retain BRTZR domain names. PL to take on payment of WIX hosting and Dropbox and to agree with GP on best way to pay for this, either personally and claim back or via club paying directly.**

#### 7. Bognor 10k Update.

- DSG updated committee on the race, in particular getting club support. Was very pleased to advise had been approached by 3 club members to support on the 10k committee including Peter Lomax and Mark Wilson. The first face to face Bognor 10k meeting taking place 6<sup>th</sup> September and from this DSG will be able to provide more detailed updates for the 2022 race. After this meeting more detailed information will be issued. The key message is this is our running club's race and we need to help and support if we are going to keep it in the future. DSG said would be happy for this committee members to attend 10k meeting. IB said he would like to take opportunity to do this in the future. Support required to help Dan Hughes with the junior fun run that is still planned to take place. **Actions: DSG to provide update after 6<sup>th</sup> September meeting and steps to be taken to get member's support.**

#### 8. Race kit rules and regulations.

- CS outlined the issue and the need to resolve. Very good and open discussion took place around these rules. IB supported by a number of committee members that we want the club to be fun and an enjoyable place for people to run. It was felt most members are very proud to run with the blue and orange club colours and that on the most part it was just an oversight when not running in the correct colours. It was decided to relax the rules on writing to members about club colours, will remove this as a reason for exclusion from the club London marathon ballot, but to promote being proud to wear the blue and orange colours on the website, Facebook page and at every other opportunity. PL to look at these changes in the club rules document and also rule 16.0 and its extensions to bring into line. Swapping of race numbers rule without agreement will remain. CS to contact members previously excluded from ballot to confirm this exclusion has been removed. Agreed will review over next year or so and see how this goes. **Actions: All Promote being proud to wear orange and blue. PL look at adding something to this effect on website and Facebook page. PL to look at rule 16.0. CS to contact members who were excluded from ballot. All review in a year. Remove formally contacting members about wearing the blue and orange colours.**



9. Club chair length of service.

- CS outlined the issue that Peter Lomax had previously been concerned about. All agreed very happy that CS is doing the role and there is no need to fix the length in service and is down to the individual. **Actions: No action.**

10. Santander bank change.

- GP ran through the change to Santander from Barclays Bank. GP and NAS to be initial signatories will allow BACS's payments, debit card, £500 cash. GP/NAS meeting Santander to set up on 3<sup>rd</sup> September 2021 with CS attending at a later date as chair. Further signatories can be added at a later date as required. People such as NS & CG will get access to see balance sheet for new member payments shirt/club regalia fees. **Actions: No action.**

11. AOB.

- KH confirmed we will not run a Halloween club run this year but will look to do something for Christmas.
- GP commented that committee membership decisions are final. **Actions: PL to amend club rules if not 100% clear.**
- CS said had been contacted about Bognor Regis's twin town Saint Maur des Fosses (nr Paris) about running their 10k in October and then people from their town running Bognor 10k. It was agreed too short notice for this year but for future years can promote at the club. **Actions: CS to contact Saint Maur des Fosses to advise.**

**Next meeting to be held face to face at ALC (Training Room) Wednesday 3<sup>rd</sup> November 2021 6:30pm.**