



BOGNOR REGIS TONE ZONE RUNNERS
CLUB COMMITTEE MEETING MINUTES

Venue: ALC Training Room

Wednesday 4th May 2022 at 6:30pm

Initials	Name	Attended	Initials	Name	Attended
NB	Nick Baglee	Y (part)	JP	Jack Penfold	Y
CB	Claire Baker	Y	CS	Carolyn Stapely	Y
IB	Ian Bayley	Y	DSG	Duncan Stephenson-Gill	Y
CG	Chris Gallagher	N	NS	Natalie Strudwick	Y
KH	Keith Hardwell	Y	NAS	Neil Strudwick	Y
PL	Peter Lee	Y			
GP	Glenn Penfold	Y			

Minutes

1. Apologies see table above.

2. Minutes from previous meeting.

- Mike Young Bench. KH has looked at various options, though most appear to be wooden. Option is to put plaque on existing bench. Update Plate installed by KH presentation to family on 22nd May 2022. NAS to book training room 13:15-14:45 (post meeting note NAS booked room). GP to arrange flowers and prosecco, KH to post to members via Facebook plus invite committee & older members. **Actions NAS/GP/KH.**
- H&S issue flyover adjacent to old Prince of Wales Public House. GP advised no suitable lights and potential impact on public highway. Will discuss issue of flyover and alternative routes at September committee meeting before clocks change. **Actions closed.**
- Use of club funds. Ice cream after club off road run. Booked for Pagham run. **Actions closed.** Free burgers club BBQ. IB investigated but his supplier could not do the BBQ though will continue to investigate maybe for Amberley off road run. DSG will also speak to Flipping Tasty doing burgers for 10k. **Actions IB/DSG.**
- Welfare.



ICE bands CB looking into but not practical to have produced. Suggestion we could just wear the Parkrun bands. **Actions closed.**

- AOB.

PL investigating alternative free email addresses as committee agree cannot justify paying to stay with Google. Update being reviewed and will look to implement after Bognor 10k at the end May 2022. **Actions PL.**

3. H&S/Welfare.

- CB advised the 3 accidents/incidents in the accident/incident book. NAS advised has replied to the blind resident impacted during club run, and members asked to be vigilant. **Actions none.**

4. Bognor 10k.

- DSG gave very positive update, all is going to plan for run 22nd May 2022. Entries close 15th May. 1670 runners' main race and 130 runners' fun run. Arun DC being difficult. Limmer Lane excavations will be complete before the event, Richard Peach is coordinating highway issues. **Actions none.**
- Discussions to take place on the run going forward at next committee meeting. **Actions All.**

5. Social events.

- Awards night all sorted at circa 90 attendees, DJ booked 6:00pm. NB to check play list and timings to tie in with AGM (item below). **Actions NB.**
- Christmas Party. Discussions around the various options NB outlined options Beachcroft Felpham food DJ 80-90 people £55/hd and Inglenook Pagham food DJ 80-90 people £36.50/hd. All agreed though other options the Inglenook looked the best option if the price was correct NB to investigate and report back Post meeting note Inglenook booked for 80 people initially (minimum for exclusivity) though can have up to 90, GP to arrange deposit to be paid once final price confirmed and agreed. Members discount to be discussed at the next meeting. **Actions NB/GP.**
- Horse Racing Goodwood little traction with event, NB to cancel. **Actions NB.**

6. NAS various items.

- Retiring notice board. Agreed CB will remove as all information available on BRTZR FB page and website. **Actions CB.**
- Sussex AA league/events. Confirmed club pays £115 to be member, NAS will put notice up on FB page when events are listed so members can attend if wish. **Actions NAS.**
- Club Charity. Agreed will plan through this year, notify members of potential local charities to support, have charity bucket for collections and possible club contribution if other funds come in for 2022-2023 season. Discuss at September 2022 committee meeting. **Actions All September.**



- Corporate Challenge Promotion 2023. Agreed would promote and try and get a few teams together for February 2023. Look at November committee meeting. **Actions All November.**

7. Instalment plan membership fees.

- NS discussed as could spread the cost of membership but decided would be too complicated to administer. View is have Jan-March to pay so could save the fees. **Actions none.**

8. AGM & Presentation night, new coaches, 10 K practice, club off road runs.

- KH advised Trophy's ordered. **Actions none.**
- Screen & projector agreed is nice to do NB to confirm need to Seasons. **Actions NB.**
- PL to coordinate photographs to be projected on the night, various options on format. **Actions PL.**
- Timetable. **Actions All to note.**
 - 19:15 AGM prompt
 - 19:30 KH funny awards
 - 19:40 London Marathon ballot (1 place)
 - 20:00 Buffet
 - 20:30 awards
- PL updated 123 people have voted for the awards & great response. **Actions none.**
- NAS/GP/CS have looked at AGM document, likely double sided 1 page. CS to put together with committees help. GP to provide accounts in 2 formats available agreed GP choice but use format that is easiest for him to produce. **Actions CS/GP.**
- Format of Ballot, London Marathon IB to discuss with CG will then be confirmed to members likely applications 15th – 21st May 2022 TBC. **Actions IB/CG. Post meeting note CS to Action.**
- KH confirmed 3 new coaches in training Karen, Wendy & Natalie. Suggestion due to lack of coaches some evenings to look at 1 further faster pace coach. One name suggested and could be interested. KH to talk to member. **Actions KH.**
- KH confirmed due to Limmer Lane works can't be 10k practice this year. **Actions none.**
- Off road run schedule ready to go live. GP has developed document to include start point postcode, run description, and route maps. Will circulate and add individual runs as Facebook events with info. **Actions GP.**

9. CG update, membership, lapsed memberships, GDPR, London Marathon, Run Leader Qualification on database.

- NS ran through CG's very comprehensive update. Positive news re membership and the system that CG has used this year. **Actions none.**
- Lapsed memberships CG cleansing database to comply with GDPR. **Actions CG.**
- London Marathon Ballot only one place - see item 8 in minutes. **Actions item 8.**



- CG raised run leader qualification issue must be resolved to allow leader to take groups on own. CG has clarified further post meeting and KH has spoken to leader. CS to discuss further to ensure is completed. Actions CS. Post meeting note, Run Leader now up to date and registered with EA. **Actions none.**

10. Re-election of the committee/are we happy to stand again.

- All confirmed happy to stay in post for next 12 months. **Actions none.**

11. Members questions.

- Not wearing of vests at events 2 times a year. All agreed that if committee is made aware this is not an issue. NAS to advise club member. **Actions NAS.**
- Concerns that members being made to feel guilty about providing marshal support and not running. All agreed DSG's job is very tough and that after the running of this year's event, as a committee the Bognor 10k future should be discussed. NAS to reply to member. **Actions NAS/All.**
- Number of Parkrun notifications on BRTZR FB page. Was confirmed that though Parkrun has own FB page notifications are only put up when the Parkrun is at risk of not happening as so many BRTZR's enjoy the Bognor event. NAS to reply to member. **Actions NAS.**

12. AOB.

- CB advised still lot of ex-members on BRTZR FB page. KH to review. **Actions KH.**
- JP has looked at running tracks. Durrington £40/hr. Post meeting note KH advised can use the school track - KH to progress. Also noted that in future Bognor Regis Football club is going for synthetic pitch that would be perfect to use, will investigate in future when available. **Actions KH.**
- Club notice board. NAS to ask if can be relocated to training room area, CB to update the notice board. **Actions NAS/CB.**
- KH suggested next committee meeting hold at Hotham Park Café or other for meeting and pizza. **Actions All.**

Next meeting to be held at ALC (Training Room) Wednesday 6th July 2022 or possibly hold at Hotham Park.

Training room booked for 6:30pm dates below.

7th September 2022

2nd November 2022

4th January 2023